Manual
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Getting Started
Signing Up

How to create your account.

Get a signup code

You should receive an email with a signup link. If you haven't received one, contact your school's administrator.
Click on the signup link

From your email, click on the signup link. You'll be prompted to enter your name and pick a password. The name you pick will be displayed to your students, so enter it accordingly (ie. Mr. Smith).

To log in later, you'll enter your email address and the password you entered. Once you're done, click Create Account

That's it! Next you'll create your first classroom.
Creating a classroom

When you first create your account you'll be asked to make a classroom.

**Class Name** is important if you will have multiple classrooms. It will help you keep track of your different classrooms and be displayed to your students so they know they're in the right spot.

**Class Code** will be the password students first enter when they visit BitstripsForSchools.com - you will tell this to all your students when it's time for them to log in.

**Grade**: Select the grade level of your class, this will be used when selecting shared activities for you to browse.

**Language**: You can select the language of your classroom. If you want to force students to use the site in this language, see **Enforce Classroom Language**

**Moderate Class Comics**: When students choose to share comics, you can either review their work before the class can see it, or allow it to be shared without you seeing it first.
When you've entered all the information, click **Create Classroom** to go to the next step, Adding students to your classroom.
Adding students

How to add students to your classroom

Adding students to your classroom

Adding students to your classroom is quick and easy. When you're in the Students tab, enter a name and click Add or press Enter.

As you type in names, the class list of your students will appear and grow.

Tip: When you type in a student's name, and press enter on the keyboard. The focus will return to Add a Student so that you can quickly type in your whole class list without using the mouse.

Editing and Deleting Students

View a student's account and work by clicking on their name.

<table>
<thead>
<tr>
<th>Name</th>
<th>Password</th>
<th>Activities</th>
<th>Comics</th>
<th>Characters</th>
<th>Last Login</th>
</tr>
</thead>
<tbody>
<tr>
<td>Frank J</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>George B</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>John F</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Suzie Q</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

To edit or delete a student, click on their name.
Changing their Name

Frank J hasn't logged in yet

Edit the Student’s Name:

Name: Frank H 2 Save  Cancel

1 Edit Name  |  Delete Account

Once you’ve clicked on the student's name, click Edit Name to change their name, and then click Save.